

## Guidelines for funding of Open Access publication of scholarly monographs and chapters in edited volumes

<b>Administrator:</b>	<b>University Library</b>
<b>Entry into force:</b>	<b>01.03.2022</b>
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<b>Passed by:</b>	<b>Rector</b>
Technical update (name amendment of the channel register due to organisational changes at NSD) incorporated September 2022 without submission to Rector.	

**The funding of Open Access books is continuously evaluated to ensure that (as far as possible) sufficient funding is available to fund pure Open Access journal articles (see Guidelines for funding of Open Access publication of scientific articles).**

- 1) Only authors of scholarly monographs, editors of scholarly volumes (who also can apply on behalf of Nord authors) and corresponding authors of chapters in scholarly edited volumes may apply for funding (i.e., not authors of textbooks). The applicant must be affiliated with Nord University and credit Nord University in the publication.
- 2) Funding is granted to **pure** Open Access monographs or chapters in **pure** Open Access edited volumes. The monograph/edited volume must be Open Access in its entirety and be published under a [Creative Commons licence](#). The funding is based on the cost of the publication and the proportion of Nord authors. Funding is **not** given to make individual chapters Open Access if the edited volume as a whole is not Open Access (hybrid Open Access).
- 3) The publisher must be ranked as level 1 or 2 in the [channel register of the Directorate for Higher Education and Skills \(HK-dir\)](#)<sup>1</sup>.
- 4) The publication – the monograph or the chapter in an edited volume – must be peer reviewed.
- 5) Funding is not granted to already published monographs or already published (chapters in) edited volumes.
- 6) Funding is not granted for costs other than the publication fee. For instance no funding is granted for translations, printing of physical book copies, or additional costs (colour print, copy editing, additional illustrations, etc.).
- 7) Maximum fee: The maximum fee which can be covered by the fund, is limited to
  - a) 100.000 NOK (including VAT) + up to 50 % of the additional fee for a scholarly pure Open Access book (i.e. per edited volume or monograph).
  - b) 25.000 NOK (including VAT) for a **chapter** in a scholarly **pure** Open Access edited volume (the edited volume must be Open Access **in its entirety**).
- 8) If the publication cost exceeds this maximum fee, the publication fund cannot cover the whole publication cost; the publication must then be additionally funded by other sources. The applicant must make sure that the remaining amount is covered and let the fund know where the remaining amount is to be charged. For applications stating the publication fee in a foreign currency, the

<sup>1</sup> Previously “NSD’s Database for Higher Education”. The name was amended after NSD (and by that DBH and the channel register) became part of the Directorate for Higher Education and Skills (HK-dir) 1 July 2021.

latter is converted into NOK according to The Central Bank of Norway's (Norges Bank) exchange rate on the date funding is granted. In these cases the approval will contain information about the granted amount in foreign currency, converted into NOK. In case the author has paid the fee by him/herself, he/she will get a refund for documented expenses up to the granted amount.

- 9) Given that the author of a monograph/the corresponding author of an edited volume chapter credits more than one institution or the monograph/the edited volume chapter has more than one author: If other Open Access funds (e.g. at the institution(s) of the co-author(s)) are applied to for funding, the applicant must state this.
- 10) The author/applicant must make sure that the publication is registered in CRISTin, and that the full-text document of the publication is uploaded to CRISTin for transfer to the University's institutional archive, Nord Open Research Archive. The upload must take place no later than the publication date.
- 11) The University Library's decisions are final with no opportunity for appeal.
- 12) Authors who are considering publishing pure Open Access books can ask for a preliminary approval – to ensure that (a part of) the publication cost will be covered by the fund (maximum fee: see 7). The preliminary approval is valid for 2 years from the grant date.