

## APPROVED FORMS OF ASSESSMENT AT NORD UNIVERSITY

ASSESSMENT NAME AND CODE	GRADING SCALE	DESCRIPTION	EXAMPLES
Compulsory participation (OD)	Approved/not approved	<ul style="list-style-type: none"> <li>• May be a prerequisite for access to an examination or to final grade determination.</li> <li>• The grounds for compulsory participation must be presented in the description of learning outcomes.</li> <li>• Compulsory participation in learning activities may be required when there are valid academic grounds present and when participation contributes to achievement of learning outcomes cf. section 7, sub-section 1 (3).</li> <li>• Individual students may be granted special examination arrangements cf. section 7, sub-section 6 (2).</li> <li>• Under normal circumstances, students who receive a grade of “not approved” will be required to re-sit the examination in its entirety at the next ordinary examination cf. section 7, sub-section 6 (3).</li> </ul>	<p>Assessment by compulsory participation implies that participation in learning activities/teaching provides, in and of itself, significant competencies (skills) not suited to assessment by ordinary examination.</p> <p>This method can be used in connection with learning activities such as lab, skills testing, excursions, group training.</p> <p>This method is also suited to ongoing assessment of suitability, herein whether the candidate is suitable for final grade determination within a course.</p>

		<ul style="list-style-type: none"> <li>If compulsory participation is a prerequisite for access to the final examination, an overview of eligible students must be submitted to the examinations office within the given deadline.</li> </ul>	
Assessment task (AK)	Approved/not approved	<ul style="list-style-type: none"> <li>An assessment task may be revised several times prior to submission.</li> <li>It can form part of interim assessment, for which guidance may be provided during the course of the task.</li> <li>Is usually applied as a prerequisite for final grade determination, rather than as a condition for access to the final examination for a course.</li> </ul>	Used in connection with different forms of submitted work/activities that constitute practice attempts prior to submission of a final product. Examples include practice tasks related to academic writing, academic texts, reflection.
Compulsory coursework (OA)	Passed/not passed	<ul style="list-style-type: none"> <li>Requires academic assessment.</li> <li>May be a prerequisite for access to an examination, or a prerequisite for determination of final grade.</li> <li>The candidate may demand an explanation of grounds for determination of grade.</li> <li>The candidate may appeal a grade of “not passed”.</li> <li>The candidate may receive supervision during the course of assessment.</li> </ul>	Used in connection with different forms of work, including lab practice, species tests.

		<ul style="list-style-type: none"> <li>If compulsory coursework is a prerequisite for access to the final examination, an overview of eligible students must be submitted to the examinations office within the given deadline.</li> </ul>	
Written school examination (SK/S)	A-F <i>OR</i> passed/not passed	<ul style="list-style-type: none"> <li>Supervised examination.</li> <li>Individual written examination at university-approved location.</li> <li>Designated start and end times.</li> <li>Conducted digitally or with pen/paper (specified during examination planning).</li> <li>Lecturer/tutor must be available for examinations administration in case of need for clarification and questions from candidates.</li> <li>Managed by Examinations Office.</li> </ul>	
Take-home examination (HJ/H)	A-F <i>OR</i> passed/not passed	<ul style="list-style-type: none"> <li>Unsupervised examination</li> <li>May be conducted individually or in groups.</li> <li>Designated start and end times.</li> <li>No guidance provided.</li> <li>Question and response distributed and submitted via the digital examinations system.</li> <li>Standard plagiarism detection.</li> <li>Responses made available for examiners immediately subsequent to conclusion of</li> </ul>	A take-home examination may have a duration of one or several hours, equivalent to a school examination, or it may be conducted over the course of several days/weeks. Take-home examinations have a normal maximum duration of 2-3 weeks. Any assessment over a longer period should be defined as a written assignment (OP/O).

		<p>examination in the digital examinations system.</p> <ul style="list-style-type: none"> <li>• Lecturer/tutor must be available in the first hour of the examination to clarify any questions. Any clarifications shall be made available to all candidates.</li> <li>• Managed by Examinations Office.</li> </ul>	
Written assignment (OP/O)	A-F OR passed/not passed	<ul style="list-style-type: none"> <li>• Unsupervised written task</li> <li>• Task may be defined or elective, as described in the course description.</li> <li>• Can be conducted as an individual task or group task.</li> <li>• Supervision may be provided.</li> <li>• Set date of submission.</li> <li>• Task and response distributed and submitted in the digital examinations system.</li> <li>• Standard plagiarism detection.</li> <li>• Managed by Examinations Office.</li> </ul>	<p>Used for written submission without oral component/adjustment of grade (otherwise OM).</p> <p>Assignment:</p> <ul style="list-style-type: none"> <li>• Semester assignment, theme, project etc.</li> </ul> <p>Bachelor thesis:</p> <ul style="list-style-type: none"> <li>• Assignments corresponding to at least 15 credit points in scope that are assessed as “not passed” may be revised one time. After a second attempt, the candidate must submit an entirely new assignment, cf. section 7, sub-section 8 (1). For assignments of 15 credit points or more.</li> </ul>

			<ul style="list-style-type: none"><li>• Assignments corresponding to less than 15 credit points in scope that are assessed as “not passed” must be re-written in their entirety prior to resubmission and are otherwise subject to the same rules as other forms of assessment.</li></ul> <p>Master thesis:</p> <ul style="list-style-type: none"><li>• An individual written supervision agreement shall apply to written or artistic works of 30 credit points or more in scope cf. section 3, sub-section 1(2).</li><li>• If the work is assessed as “not passed”, the candidate may re-submit a significantly revised work once only. The candidate’s study place is usually terminated following a second attempt, cf. section 7, sub-section 8 (2).</li></ul>
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			<ul style="list-style-type: none"> <li>Regulations concerning requirements for master degrees.</li> </ul>
Written assignment with oral component (OM/OMU)	A-F OR passed/not passed	<ul style="list-style-type: none"> <li>Fixed date for submission of assignment.</li> <li>Response submitted in digital examinations system.</li> <li>Standard plagiarism detection.</li> <li>Oral presentation/examination related to the written work.</li> <li>Grading of the written work announced 24 hours prior to oral component (at the latest), jf. Section 11, sub-section 2 (5).</li> <li>Managed by the faculty.</li> </ul>	<p>Used often for oral adjustment of bachelor/master theses.</p> <p>Grading of the written component must be documented in writing prior to the oral presentation.</p>
Oral examination (MU/M)	A-F OR passed/not passed	<ul style="list-style-type: none"> <li>Oral examination.</li> <li>Grade awarded to candidate on the same day as the examination.</li> <li>Any demand for grounds must be made immediately upon award of grade.</li> <li>Grade may not be appealed.</li> <li>Managed by the faculty.</li> </ul>	
Presentation (PS/PR)	A-F OR passed/not passed	<ul style="list-style-type: none"> <li>Fixed point in time for assessment.</li> <li>Grade awarded to candidate on the same day as the examination.</li> <li>Demand for grounds must be made immediately upon award of grade.</li> </ul>	<p>Presentation about theme, work or the like in which the presentation provides the grounds for the grade. Often used in combination with another assessment method, such as a written assignment.</p>

		<ul style="list-style-type: none"> <li>• Grade may not be appealed.</li> <li>• Managed by the faculty.</li> </ul>	
Practical examination (PE/T)	A-F OR passed/not passed	<ul style="list-style-type: none"> <li>• Can contain a written report, oral inquiry or the like as part of overall assessment.</li> <li>• Fixed point in time for assessment.</li> <li>• Grade awarded to candidate on the same day as the examination.</li> <li>• Demand for grounds must be made immediately upon award of grade.</li> <li>• Grade may not be appealed.</li> <li>• Managed by the faculty.</li> </ul>	For assessing a student's practical skills, such as in the kitchen, on stage, in the lab or other skills testing.
Portfolio (MA/L)	A-F OR passed/not passed	<ul style="list-style-type: none"> <li>• Several elements that, in combination, constitute the basis for assessment and provide one, combined grade.</li> <li>• Portfolio elements described in the course description.</li> <li>• Elements are collected in the portfolio over a period of time.</li> <li>• Work on each element may be supervised, with feedback prior to submission.</li> <li>• Fixed date for submission/completion.</li> <li>• Only the combined grade may be appealed, not results from individual elements.</li> <li>• Managed by the faculty.</li> </ul>	<p>Written work, species tests, lab practice, reflections, artistic work and the like may be combined in a portfolio.</p> <p>The portfolio shall not contain independent assessment items. In this case, compound assessment (SV) should be used, eg. written assignment + compulsory coursework.</p>

Multiple choice (MC)	A-F OR passed/not passed	<ul style="list-style-type: none"> <li>• Fixed time and duration.</li> <li>• Usually managed by the faculty.</li> <li>• May be conducted on university premises or as a take-home examination.</li> <li>• At least 20 questions.</li> <li>• 4 answer alternatives for each question.</li> </ul>	<p>Best used as one of several assessment items.</p> <p>Grading according to Studies and Examinations Regulations section 10, sub-section 2 (4).</p> <p>The following should be considered:</p> <ul style="list-style-type: none"> <li>• Total questions</li> <li>• Total answer alternatives</li> <li>• Total points given for each question, and any grade cut-offs</li> <li>• Duration of the examination</li> <li>• Examination location</li> <li>• Supervised or non-supervised examination</li> </ul>
Professional practice (PR/P)	A-F OR passed/not passed	<ul style="list-style-type: none"> <li>• Professional practice that forms part of an educational programme must be passed in order to graduate.</li> <li>• May contain written reports or the like as part of overall assessment.</li> <li>• A candidate who does not pass professional practice may re-attempt one time only, cf. section 7, sub-section 5 (6).</li> </ul>	<p>Practice in which students participate in normal work in a relevant professional community.</p> <p>Overall assessment of knowledge, competencies and suitability.</p>

		<ul style="list-style-type: none"> <li>• The faculty or institution may adopt specific provisions related to valid absence during practice, cf. section 8, sub-section 5 (4)</li> <li>• Managed by the faculty.</li> </ul>	
Compound assessment (SV)	A-F OR passed/not passed	<ul style="list-style-type: none"> <li>• Overall assessment based on several independent assessment tasks with the same grading scale.</li> <li>• Assessment components must be weighted and information about this presented in the course description.</li> <li>• Final grade awarded upon successful completion of all components, cf. section 10, sub-section 1 (2).</li> <li>• Managed by Examinations Office.</li> </ul>	