1) Only corresponding authors may apply for funding. The applicant must be affiliated with Nord University and credit Nord University in the publication.

2) If the corresponding author of a journal article credits more than one institution, he/she may only apply to the Open Access fund at one of these institutions for funding.

3) Funding is granted to **pure** gold Open Access journals only (these provide Open Access to **all** their articles), **not** to hybrid journals where the author can pay a fee to an otherwise subscription-based journal to make an **individual** article Open Access (hybrid Open Access).

4) The journal must be registered in the Directory of Open Journals (DOAJ) and **ranked as level 1 or 2** in NSD’s Database for Higher Education.

5) The article has to be peer reviewed.

6) Funding is only granted to cover APCs (Article Processing Charges) for articles accepted for publication. Funding is not given to articles that are submitted, but not accepted, or articles that are already published.

7) Funding is not granted for additional costs (colour print, English editing charge, additional illustrations/pages etc.).

8) If the article is accepted for publication, send the application form.

9) The University Library makes decisions on applications on a regular basis as long as funds are available.

10) The payment of the APC must be made in accordance with our payment routines.

11) The author/applicant must make sure that the article is registered in and uploaded to CRIStin.

12) If the application is rejected because the fund is empty, the applicant may not apply for funding for the same article at a later year when the fund may have received new funding.

13) The University Library’s decisions are final with no opportunity for appeal.

14) Authors who are considering publishing in a pure Open Access journal with APCs can ask for a preliminary approval – to be sure that the APC will be covered by the fund. The preliminary approval is valid for 1 year from the grant date.