

## MØTEPROTOKOLL

### Internasjonalt Utvalg

**Dato:** 04.09.2018 kl. 10:00

**Sted:** Levanger

**Arkivsak:** 15/01544

**Tilstede:** Hanne Solheim Hansen, Kaja Skårdal Heggstad, Hugo Nordseth, Grete Ingemann Knudsen, Margarita Novoa-Garrido, Malvin Torsvik, Emelie Johanne Johansen

Møtende  
varamedlemmer:

Forfall:

**Andre:** Kai-Martin Johnsen, Elene Emilova Popova, Tonje Kristine Berg

**Protokollfører:** Hanne Maren Reistad, Monica Brobak

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Sted, 04.09.2018

møteleder

### **26/18 Approval of notice of the meeting and the agenda 04.09.18**

Behandlet av	Møtedato	Saknr
1 Internasjonalt Utvalg	04.09.2018	26/18

#### **Forslag til vedtak:**

International Committee approves the notice of the meeting and the agenda.

#### **Møtebehandling**

#### **Votering**

Unanimous

#### **Vedtak**

International Committee approves the notice of the meeting and the agenda.

[Lagre] [Lagre endelig vedtak]

## **27/18 Approval of the protocol from the meeting 13.06.18**

Behandlet av	Møtedato	Saknr
1 Internasjonalt Utvalg	04.09.2018	27/18

### **Forslag til vedtak:**

The International Committee approves the protocol from the meeting 13.06.18.

### **Møtebehandling**

#### **Votering**

Unanimous

#### **Vedtak**

The International Committee approves the protocol from the meeting 13.06.18.

[Lagre] [Lagre endelig vedtak]

## **28/18 Constitution of the International committee**

Behandlet av	Møtedato	Saknr
1 Internasjonalt Utvalg	04.09.2018	28/18

### **Forslag til vedtak:**

The International Committee approve the constitution of the committee.

### **Møtebehandling**

<b>Navn</b>	<b>Rolle</b>	<b>Representerer</b>	<b>Vara</b>
Hanne Solheim Hansen	Leder av utvalget	Rektorat	
Kaja Skårdal Hegstad	Medlem	Fak. Lærerutdanning og kunst – og kulturfag	Charlotta Langejan
Hugo Nordseth (nestleder)	Medlem	Fak. For samfunnsvitenskap	Elisabeth Ljungren
Margarita Novoa Garrido	Medlem	Fak. Biovitenskap og akvakultur	Marit Bjørnevik
Grete Ingemann Knudsen	Medlem	Handelshøgskolen	Ellinor Kirkfjell
Malvin Torsvik	Medlem	Fak. Sykepleie – og helsevitenskap	
Camela Hadadd	Medlem	ISU - Bodø	
	Medlem	ISU - Steinkjer	
Emelie Johanne Johansen	Medlem	Studentparlamentet	Helene Wiken
Ørjan Pettersen	Medlem	Studentparlamentet	Just Herman Kornfeldt
Monica Brobak	Sekretær	Enhet for internasjonalisering	
Hanne Maren Reistad	Sekretær	Enhet for internasjonalisering	

### **Votering**

Unanimous

### **Vedtak**

The International Committee approve the constitution of the committee.

[Lagre] [Lagre endelig vedtak]

## **29/18 Budget proposal International Board 2019 - accounts 3rd quarter of 2018**

Behandlet av	Møtedato	Saknr
1 Internasjonalt Utvalg	04.09.2018	29/18

### **Forslag til vedtak:**

International Board approves the accounts for third quarter 2018. International Board approves the overspending, combined with an application of extra funding to the budget of 2018. International Board approves the budget proposal for 2019.

### **Møtebehandling**

The committee will budget with more funding to the Welcome committee and Buddy program to map out and standardize the welcoming of new international students to Nord for 2019.

The budget draft presented in the meeting, estimates 250.000 in regular costs and 600.000 in variable costs(development).

### **Votering**

Unanimous

### **Vedtak**

International Board approves the accounts for third quarter 2018.

International Board approves the budget proposal for 2019.

[Lagre] [Lagre endelig vedtak]

### **30/18 Annual cycle 2018/2019 - International committee**

Behandlet av	Møtedato	Saknr
1 Internasjonalt Utvalg	04.09.2018	30/18

#### **Forslag til vedtak:**

The international committee approves of the annual cycle.

#### **Møtebehandling**

The annual cycle must be linked to the International policy for the university. The committee will use it as a tool for the committees work and cross checked to the policy for 2018/2019.

#### **Votering**

Unanimous

#### **Vedtak**

The international committee approves of the annual cycle.

[Lagre] [Lagre endelig vedtak]

## **31/18 Action plan for International committee 2017 - 2020**

Behandlet av	Møtedato	Saknr
1 Internasjonalt Utvalg	04.09.2018	31/18

### **Forslag til vedtak:**

The international committee approves the action plan for 2017 – 2020 with comments.

### **Møtebehandling**

Comments for the Action plan 2017-2020:

There need to be focus on four areas:

1. Design of the study programs – quality in the study programs to enhance learning outcome.
2. Agreements
  - a. Processes when initiating and renewing the agreements
  - b. Checklists for agreements
  - c. The faculties must indicate research activities.
  - d. International committees on every faculty – academic staff (education and research), administrative personnel and students as members.  
The committee must be anchored on the dean level
  - e. Tasks: Strategy, collaborations, mobility,
3. Marketing/promotion
  - a. FS -> Web
  - b. Information to students both incoming and outgoing – process and responsibility.
  - c. Important to inform the academic staff about the benefits for the students to go on exchange, so they can promote exchange in their classes
  - d. Development of a promotion plan on an institutional level.
4. BRICS (Brazil, Russia, India, China, South-Africa)
  - a. Exchange of experience between staff
  - b. Strategic management meetings are encouraged to discuss the how Nord university should prioritize countries for international cooperation

### **Votering**

Unanimous

### **Vedtak**

The committee approves that the Action plan 2017 – 2020 must have 4 focus areas:

1. Design of study programs
2. Agreements - International cooperation
3. Marketing/promotion
4. BRICS - (Brazil, Russia, India, China, South-Africa)

[Lagre] [Lagre endelig vedtak]

<b><u>Saknr</u></b>	<b><u>Arkivsak</u></b>	<b><u>Tittel</u></b>
10/18	15/01544-285	National agreement with U.S. Department of Education
11/18	15/01544-289	Presentation of administrative projects - student mobility
12/18	15/01544-287	Internationalisation policy for Nord University
13/18	15/01544-284	Information about action plan for strategy – Faculty of Social sciences