

## Uploading full-text in old Cristin (self-archiving)

### Cristin's two versions

Cristin exists in two different versions – one old and one new. Before you start, please make sure that you use the version described in these instructions (old Cristin). You can verify this by checking the URL, which should be as follows: <https://wo.cristin.no/>. Moreover, old Cristin has the following logo:



If this is not correct, please return to our website and find the instructions for new Cristin!

### Uploading full-text documents when registering scientific publications in Cristin

You must have a username and password and be logged in to be able to upload a full-text document via Cristin. Your publication must be registered before you can upload a full-text document.

When you log in the first page you will see is **My profile**. Click on **Research results in Cristin**.

A screenshot of the old Cristin website's user profile page. The page has a blue header with the Cristin logo and navigation links like "Edit Profile" and "Register result". A sidebar on the left contains a menu with options like "Logoff", "Main page", "Research results/NVI", "Researchers", "My profile", "Search", "Help", "Projects", "Research units", "Annual reporting", and "About Cristin". The main content area shows the user's name "Johanne Hansen Kobberstad" and affiliation "Administrasjon (Senior adviser) - Nord University". Below this, there are sections for "Academic disciplines" (Social anthropology, Sociology), "Projects", "Research Groups" (Forskningsgruppe for kjønn, etnisitet og likestilling), and "Research results in Cristin" (Research results in Cristin (17), Research results in Cristin 2021, Research results on NVI - Categories for 2021). The "Research results in Cristin (17)" link is highlighted with a red box.

Click on the number in front of the publication of which you are uploading a full-text document:

2020

1. **Kobberstad, Johanne Hansen.**  
Høyt utdanna flyktningers tilnærminger til kvalifisering og arbeid. *Søkeleys på arbeidslivet 2020*, Volume 37,(1-2) p. 92-108  
NORD

2019

2. **Kobberstad, Johanne Hansen.**  
Postkoloniale perspektiver på tverrkulturell integrasjon: epistemologiske og analytiske utfordringer. Prøveforelesning for graden Philosophiae Doctor (ph.d.); 2019-06-14 - 2019-06-14  
NORD
3. **Kobberstad, Johanne Hansen.**  
Å passe inn. Kvalifiserte flyktningers møter og sammenstøt med "det norske" gjennom Introduksjonsprogrammet. Bodø: Nord universitet 2019 (ISBN 978-82-92958-36-0) 378 p.  
NORD NTNU

When you see the publication in question, you will see several buttons in the lower part of the page, e.g. for editing or delivering full-text. Select **'Deliver full-text document'** to continue.

<b>Entry no.:</b>	1837988
<b>Status global:</b>	Validated and approved by all institutions
<b>Status NORD:</b>	The entry has been validated and approved 2020-10-13 13:04:30 - Marit Strandås
<b>Created:</b>	2020-10-07 15:30:26 - ()
<b>Edited:</b>	2020-10-13 08:40:08 - Wiebke Kallweit (NORD)
<b>Imported from:</b>	Scopus (2-s2.0-85087698751)
<b>The entry is owned by:</b>	Nord University

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A new window for uploading of full-text documents to Nord University's institutional repository will open. Here you can find information on the uploading process, responsibility for copyright clearance and article versions.

**Uploading full-text document to Nord's University's institutional repository**

When researchers upload a full-text version/file to a registration in Cristin, the file will not be visible online. Instead, all files are automatically made available to the University Library staff, who process the information and authorise any rights prior to long-term archiving in the university's institutional repository, Nord Open Research Archive.

Please make sure that you fulfill the open access requirements of funders (including the university) to your scholarly publications. You can do this by uploading the postprint/author's accepted manuscript (AAM). This is the last version post peer review, and does not include the final formatting, the logo of the journal/publisher, pagination, etc.

The University Library will ensure that the version made available is in compliance with the requirements of the publisher.

If you have any questions, please contact us at [openaccess@nord.no](mailto:openaccess@nord.no).

The document I am submitting is \*

VoR - Version of Record (Published version)

AAM - Author's accepted manuscript (Postprint)

Submitted manuscript before peer review (preprint)

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\* = Mandatory

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- At Nord University, the University Library is responsible for [checking the publisher's self-archiving policy](#), e.g. determining which version of an article can be made available in the institutional archive.
- You must specify which version of the article you are uploading - submitted manuscript before peer review (preprint), the AAM - Author's Accepted Manuscript (postprint) or VoR - Version of Record (published version).
- Often, the accepted manuscript version after peer review can be uploaded (for articles that are published closed / non-open access), alternatively, the published version (for open access articles with open / Creative Commons licence).
- If you are unsure about which version to upload you can upload several versions separately, e.g. first the AAM/postprint and then the VoR / publisher's PDF, and let the University Library determine which version may be made available.

Tick the boxes that apply in your case and click '**Continue**'. Please note that you cannot continue until you have specified which version you are uploading.

**Locate the file and upload it**

Click '**Velg fil**' (*Choose file*) and find the publication in question. Then click '**Upload**'. Wait until you get a confirmation of successful upload, before clicking '**Finish**' at the bottom of the page.