

Internasjonalt Utvalg 2023

Dato: 14.02.2023 12:00

Sted: Teams

Notat:

Eventuelle forfall meldes sekretæren på mobil evt.
på e-post ida.c.jakobsen@nord.no.
Varamedlemmer skal ikke møte uten særskilt innkalling.

<Sted> 08.02.2023

For leder i Internasjonalt Utvalg 2023, Levi Gårseth-Nesbakk

Ida Charlotte Jakobsen
Seniorrådgiver

Saksliste

Vedtakssaker

1/23 Approval notice of meeting and agenda, meeting 1/23	3
2/23 Approval of protocol from meeting 5/22	4

Orienteringssaker

1/23 Erasmus+ staff mobility routines	17
2/23 Erasmus+ staff mobility: status application deadline 20.01.23	22
3/23 Application numbers Study and Placements Abroad	25
4/23 Working group: ranking criteria incoming and outgoing student mobility	29
5/23 Implementing Tuition fees	31
6/23 SEA-EU status report meeting 1/23	32
7/23 Revision of mandate and constitution of the International committee	34
8/23 Blended Intensive Programmes (BIPs) - status report 2022 - 2023	37
9/23 Partner visits to Nord March 2023	41
10/23 International Week 2023	43
11/23 Budget 2023	45
12/23 Protocols from the local international committees, meeting 1/23	47
13/23 Updates and reports on internationalization from students and faculty	52

Arkivsak-dok.	22/00057-91
Saksansvarlig	Levi Gårseth-Nesbakk
Saksbehandler	Mari Anna Brønseth Friedrich

APPROVAL NOTICE OF MEETING AND AGENDA, MEETING 1/23

Forslag til vedtak:

The international committee approved the meeting and agenda

Arkivsak-dok.	22/00057-92
Saksansvarlig	Levi Gårseth-Nesbakk
Saksbehandler	Mari Anna Brønseth Friedrich

APPROVAL OF PROTOCOL FROM MEETING 5/22

Forslag til vedtak:

The international committee approves the protocol from meeting 5/22

Vedlegg:

Protokoll internasjonalt utvalg 021222



MØTEPROTOKOLL

Internasjonalt Utvalg 2022

Dato: 02.12.2022 kl. 12:00

Sted: Teams

Arkivsak: 22/00057

Tilstede: Levi Gårseth-Nesbakk, Jose Antonio De Pool Moran, Sandra Wiik, Anna Viktoria Bjørsvik, Yun Victoria Imislund, Kristin Gulstad Aaknes, Elisa Mercuri, Ingrid Bergem Sand, Ida Charlotte Jakobsen, Mari Anna Brønseth Friedrich.

Møtende
varamedlemmer: Ole Christian Tidemann for Runar Kliff Berg

Forfall:

Andre: Hanne Marie Storrø, Viviane Paulette Verlhac Trichet, Elena Emilova Popova, Tonje Kristine Berg, Kai-Martin Johnsen, Monica Brobak

Protokollfører: Ida Charlotte Jakobsen, Mari Anna Brønseth Friedrich

SAKSKART			Side
Vedtakssaker			
<u>15/2215</u>	22/00057-72	Approval - notice of meeting and agenda 5/22	4
<u>16/22</u>	22/00057-73	Approval of protocol from meeting 4/22	5
<u>17/22</u>	22/00057-75	Meeting dates International Committee Spring / Autumn 2023	6
<u>18/22</u>	22/00057-78	Erasmus+ staff mobility: structure and process	7
<u>19/22</u>	22/00057-79	Erasmus+ staff mobility: Call for applications december 2022	8
Orienteringssaker			
<u>42/22</u>	22/00057-84	Revision of mandate and constitution of International Committee	10
<u>43/22</u>	22/00057-74	How to increase internationalisation in education	10
<u>44/22</u>	22/00057-87	Educational Skills Enhancement course in Internationalisation	10
<u>45/22</u>	22/00057-83	Status opt-out	10
<u>46/22</u>	22/00057-81	Staff seminar	11
<u>47/22</u>	22/00057-82	SEA-EU. Status report	11
<u>48/22</u>	22/00057-86	Synergies between education and research - Meeting between International Office, and Reserach and Development	11
<u>49/22</u>	22/00057-80	The National Budget 2023	11

50/22	22/00057-61	Establishing ISU in Trøndelag	12
51/22	22/00057-71	Status - working group on internationalization: recruitment of students and staff	12
52/22	22/00057-76	Protocols from local International Committees, meeting 5/22	12
53/22	22/00057-77	Report and updates from the faculties and students	12

Sted, 02.12.2022

Levi Gårseth- Nesbakk
møteleder

15/22 Approval - notice of meeting and agenda 5/22

Behandlet av	Møtedato	Saknr
1 Internasjonalt Utvalg 2022	02.12.2022	15/22

Forslag til vedtak:

International Committee approves the notice of meeting and agenda

Møtebehandling

It was decided that case 19/22 were to be processed before case 18/22.
Case 49/22 was moved and were processed before case 47/22.

Vedtak

The International Committee approves the meeting of the agenda with the changes made in the meeting.

16/22 Approval of protocol from meeting 4/22

Behandlet av	Møtedato	Saknr
1 Internasjonalt Utvalg 2022	02.12.2022	16/22

Forslag til vedtak:

The International Committee approves the protocol from meeting 4/22

Møtebehandling

Prorektor and head of meeting Levi Gårseth-Nesbakk gave some comments to the protocol.

- When protocols both at central and local level is written and distributed it's important that the secretaries use positions and full name of the attendees or contributors.

Vedtak

The International Committee approves the protocol from meeting 4/22

17/22 Meeting dates International Committee Spring / Autumn 2023

Behandlet av	Møtedato	Saknr
1 Internasjonalt Utvalg 2022	02.12.2022	17/22

Forslag til vedtak:

The International Committee approves the following dates of meetings for Spring and Autumn 2023.

Date	Time	Place
14.02.23	12 – 15	Teams
20.03.23	12 – 15	Levanger
08.06.23	12 – 15	Teams
13.09.23	12 – 15	Bodø
30.11.23	12 – 15	Teams

Møtebehandling

It was made a comment that the Erasmus+ seminar usually is held in the end of November. The secretaries will find out if the dates collide and suggest a new date for the meeting if that is the case.

Vedtak

The International Committee approves the dates suggested for the meetings in Spring and Autumn 2023.

18/22 Erasmus+ staff mobility: structure and process

Behandlet av	Møtedato	Saknr
1 Internasjonalt Utvalg 2022	02.12.2022	18/22

Forslag til vedtak:

The International Committee approves the proposed structure and process for Erasmus+ staff mobility

Møtebehandling

Senior advisor at the International office and committee secretary Ida Charlotte Jakobsen gave a brief introduction to the changes suggested in the case.

There was made some comments and suggestions for change to the proposal.

1. Under point 2 – qualification criteria and requirements it was suggested that the criteria of “The mobility contributes to competency in writing of applications toward EU financed research- and education programs” might be too ambitious, and the language should be changed to make it more attainable and understandable for applicants.
2. It was suggested to clarify the difference between teaching mobility and training mobility in a better way.
3. It was also suggested to try and simplify the administrative process between the facilities and the International Office. The committee secretary Ida Charlotte Jakobsen will work on this together with the Director of Academic and Student Affairs Anne Ringen Pedersen and present a new routine for the committee at the next meeting.

Vedtak

The international committee will forward the routine description to Anne Ringen Pedersen for final approval and implementation. The committee will process the case again at the next meeting with the changes made.

19/22 Erasmus+ staff mobility: Call for applications december 2022

Behandlet av	Møtedato	Saknr
1 Internasjonalt Utvalg 2022	02.12.2022	19/22

Forslag til vedtak:

The International Committee approves the proposed call for applications.

Møtebehandling

Senior advisor at the International office and committee secretary Ida Charlotte Jakobsen gave a brief introduction to the case. She made a correction to the case papers:

- Switzerland is not a part of the Erasmus+ program
- The date for travel period in the case papers was wrong: it is supposed to be until 15th of September

There was a brief discussion about the application deadlines in January and August, and the committee agreed to change the application deadline in spring to January 20th to give staff a bit more time to prepare for their application after Christmas.

The importance of avoiding extensions and meeting deadlines was stressed in the meeting.

Vedtak

The International Committee approves the proposed call for applications with the change to the deadline. The deadline for the call in January will now be on January 20th.

<u>Saknr</u>	<u>Arkivsak</u>	<u>Tittel</u>
42/22	22/00057-84	Revision of mandate and constitution of International Committee
43/22	22/00057-74	How to increase internationalisation in education
44/22	22/00057-87	Educational Skills Enhancement course in Internationalisation
45/22	22/00057-83	Status opt-out
46/22	22/00057-81	Staff seminar
47/22	22/00057-82	SEA-EU. Status report
48/22	22/00057-86	Synergies between education and research - Meeting between International Office, and Reserach and Development
49/22	22/00057-80	The National Budget 2023
50/22	22/00057-61	Establishing ISU in Trøndelag
51/22	22/00057-71	Status - working group on internationalization: recruitment of students and staff
52/22	22/00057-76	Protocols from local International Committees, meeting 5/22
53/22	22/00057-77	Report and updates from the faculties and students

42/22 - Revision of mandate and constitution of International Committee

A proposal for new mandate will be presented in the next meeting. The existing mandate will be attached in the next call for meeting so that the committee can revise and discuss the proposed changes.

43/22 - How to increase internationalization in education

The pro-rector of education, head of the committee Levi Gårseth-Nesbakk gave a presentation on how to increase internationalization at Nord University. The presentation will be enclosed to the protocol.

The main points was:

- Set goals and evaluate actively and consecutively
- Be creative within the frame work
- Develop indicators and measures how you perform
- Improve the mobility and internationalization in the study programs. Different types of mobility and internationalization at home.

Internationalization at home: Norway in general lack undergraduate level study programs open for international students. The international student union proposes that Nord University should establish more BA level programs and short term programs.

44/22 - Educational Skills Enhancement course in Internationalization

Senior advisor at the International office and committee secretary Ida Charlotte Jakobsen gave a brief introduction on the status of this work.

There was a brief discussion in the meeting about what to include in this enhancement course in Internationalization.

- Include rules and regulations about degree collaborations
- Success stories: both students and employee perspectives. Promote employee stories from their mobilities – towards students as well (general, outside the course).

The target group for this course: academic staff mainly, but it is also open for administrative staff.

45/22 - Status opt-out

Senior advisor at the International office and committee secretary Ida Charlotte Jakobsen gave a brief introduction on the status of the opt-out project.

Head of the committee, Pro- rector Levi Gårseth-Nesbakk then asked the faculties to comment on the status of the project at faculty level. The faculties gave a brief status. Not much has been implemented and done. FSH and FLU have mapped that they don't have enough agreements in their programs to implement opt-out yet. FSV are going to implement

opt- out in the BA International relations where they have agreements to cover 70 % of the students going abroad. HHN has ensured enough agreements for two programs.

To be able to implement opt-out in all the study programs there will have to be a culture change as well as new technical systems and more marketing of exchange in place.

46/22 - Staff seminar

Senior advisor at the International office and committee secretary Ida Charlotte Jakobsen gave a short status on the planning of next years Staff seminar on internationalization.

It will be held in Bodø on February 15th.

The topics for the seminar are: Joint degress, opt-out and introduction of tuition fees

Time: 12 – 15.45

49/22 - The National Budget 2023

Advisor at the international office and 2. Committee secretary Mari Anna Brønseth Friedrich gave a brief introduction to the proposed changes in the national budget for 2023. The government proposes several changes to the funding for international students and the higher educational sector.

The government proposes, among other to implement tuition fees for new international graduate students with citizenship outside of the EU/EEA area.

The committee had a brief discussion about the consequences of the proposed implementation of tuition fees. We will need to find opportunities within our limits. A new update on this matter will be given in the next meeting.

47/22 - SEA-EU. Status report

Pro- rector and head of the committee Levi Gårseth-Nesbakk gave a brief summary of the activities initiated.

There will be a kick-off for the new alliance on January 17th next year on all campuses. The university is in the process of hiring a project leader.

The SEA-EU offers a fantastic opportunity when it comes to synergies. There will be given more information on how to collaborate, how to realize all mobilities in SEA-EU within the new budget restrictions at a later time.

48/22 - Synergies between education and research - Meeting between International Office, and Research and Development

Head of the International Office Monica Brobak gave a short summary of the meeting between the international office and the Research and Development department.

- One is to work on mapping the synergy effects in the SEA-EU work packages 2 and 3- > work together on mapping the financial mechanism available for Nord staff
- To highlight budgetary priorities in the Nord Erasmus+ budget – having 2023 as a test year- ordinary mobility including PhD combined with introduction of SEA EU activities

- staff weeks, international weeks etc- the budgets restraints might be local- due to low activity previous years at Nord which may affect allocation – necessary to make sure our funding is spent and not returned
- Prepare Nord for a more shared/ common input to influence the synergy effects in the new program period 2027-> as suggested synergy effects were not included in the current program period(research and education). SEA-EU combines these two areas but with separate financing schemes to support
- Prepare for increased activity – support staff (competence and teaching) – to enhance knowledge in order to increase application to the other Key actions in E+
- The question is whether the budgetary priorities will have a negative effect on phd mobility
- The latter point will be discussed in the research committee

50/22 - Establishing ISU in Trøndelag

Leader of the international student union (ISU) in Bodø, Sam Mercuri gave a presentation of the case in the meeting. ISU is working towards establishing a branch in Trøndelag.

It was decided that The international office and previous leader of the ISU and now international coordinator at the Faculty of Biosciences and Aquaculture Jose Antonia De Pool Moran will follow up with ISU Bodø to help them establish a branch in Trøndelag.

51/22 - Status - working group on internationalization: recruitment of students and staff

Advisor at the international office and 2. Committee secretary Mari Anna Brønseth Friedrich gave a short presentation of the case. The working group will work on establishing joint efforts and routines towards recruitment of students and staff for mobility, as well as establishing and arranging an International Week in the fall. The working group will present suggestions for new initiatives at the next committee meeting.

52/22 - Protocols from local International Committees, meeting 5/22

No comments was made to the protocols from the local international committees.

53/22 - Report and updates from the faculties and students

Senior advisor at the International office and committee secretary Ida Charlotte Jakobsen made a comment to the committee that the Norwegian Directorate for Higher Education and Skills (HK-DIR) will have a call for funding for increased student mobility within nursing and teaching, and encourages all to pay attention to these calls on HK-DIRs website.

The international coordinator at the Nord University Business School Sandra Wiik informed the committee that there will be a seminar on “micro credentials” on March 8th and encourages staff to attend.

Arkivsak-dok.	22/00057-99
Saksansvarlig	Levi Gårseth-Nesbakk
Saksbehandler	Ida Charlotte Jakobsen

ERASMUS+ STAFF MOBILITY ROUTINES

Forslag til vedtak:

The International Committee makes note of the orientation

Sammendrag

In the last International Committee meeting it was decided that the Director of Academic and Student Affairs should be included in drafting up the routine description for Erasmus+ staff mobility at Nord University.

The main focus has been to make the process more efficient, more predictable and to set up well-functioning routines for processing the applications and allocations. The International Office has therefore, together with the Director of Academic and Student Affairs suggested the following routine description for Erasmus+ staff mobility from beginning to end. In addition, a division of the budget has been proposed to ensure funds available for SEA-EU mobility.

Saksframstilling

The following division of budget is proposed:

50% of the allocated budget for staff mobility is earmarked for SEA-EU mobilities. These funds do not have set application deadline, and staff can apply for this consecutively. These applications will be processed by the SEA-EU project manager, the Director of Academic and Student Affairs and the International Office. These funds will follow the process proposed under from point 5-7.

50% of the allocated budget for staff mobility is earmarked for “all other” mobilities. These funds will be allocated under the following proposed routine:

1. Digital information meeting

- 1.1 All staff will be invited to attend a digital information meeting about Erasmus+ staff mobility prior to the two annual call for applications

2. Call for applications

- 2.1 Two annual call for applications, with application deadline 20th of January and 1st of August each year.
- 2.2 Each round of applications has a limited mobility window.
- 2.3 Each call may have variations in the type of mobilities that are prioritized for the specific round, and therefore each call shall be discussed in the International Committee before being published

3. Applications

- 3.1 Staff shall get approval from relevant supervisor before applying
- 3.2 Staff shall apply through “nettskjema”. Here they will be asked to attach the relevant mobility agreement (teaching or training), where section 1 “proposed mobility agreement” is completed. The document shall be signed by the staff themselves and the relevant supervisor before applying.

3.3 Supervisors are to report back to Faculty Director/Head of Unit the applications for Erasmus+ staff mobility they have approved. The Faculty Directors/Head of Units report back to the International office a pre-prioritized list of their applicants the day after the application deadline.

4 Processing of applications

4.1 The International Office goes through all applications to check qualifications in line with the application criteria, check documentation and allocate Erasmus+ grants in accordance to the priority list from the faculties/units.

4.2 The results of the applications shall be announced no later than 4 weeks from the application deadline

5 Allocation

5.1 An allocation letter is sent to all applicants who are awarded an Erasmus+ grant through Public 360.

5.2 Applicants who are rejected or put on a waiting list, will be informed accordingly by email.

5.3 A complete list of all allocations is shared with faculties/units

6 Preparation for the mobility

6.1 All necessary documentation will be made available for the staff by the International Office at the time of allocation

6.2 Before starting the mobility, and no later than 1 week before departure, the staff must have completed the following documentation;

6.2.1 The mobility agreement (teaching or training) is to be handed in completely signed

6.2.2 The grant agreement

6.3 The staff must themselves make all arrangements for the mobility; means of travel, accommodation, insurance etc., and advance all expenses related to the travel. The Erasmus+ staff mobility is a travel for work, and must therefore adhere to the national travel regulations (same as for all other work-related travels)

6.4 If any changes to the original plan for travel is made (dates, location, host institution) after the application deadline, this must be immediately communicated to the International Office

6.5 In any case that the required documentation is not completed or handed in, in due time, Erasmus+ grants are not allocated.

7 After the mobility

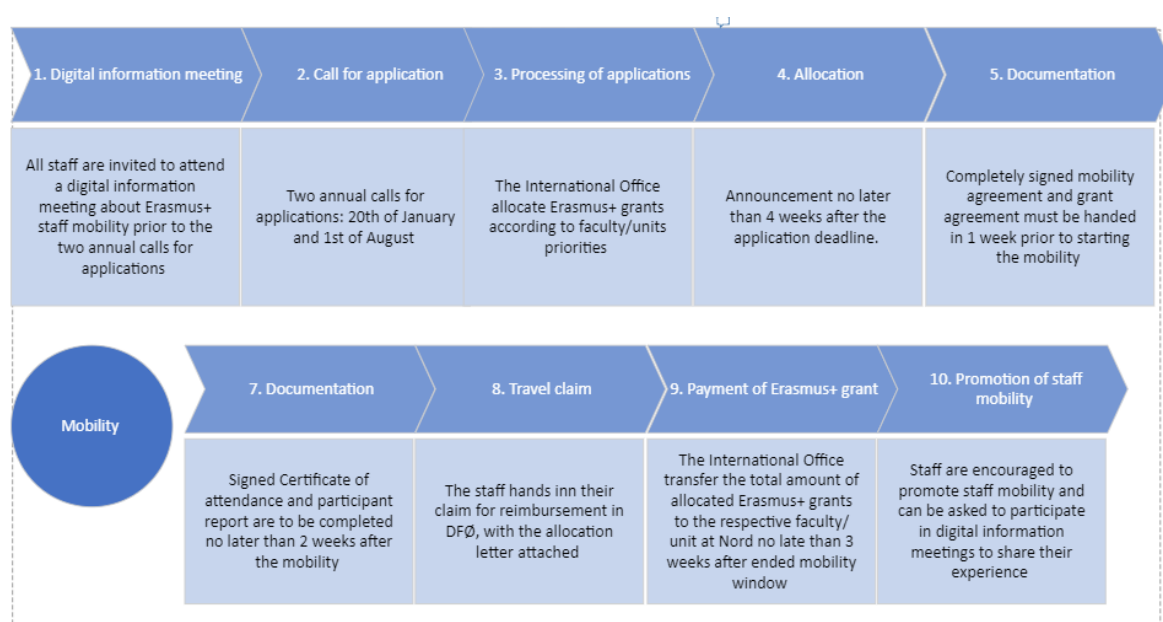
7.1 The staff must hand in the following documentation no later than 2 weeks after completing the mobility;

7.1.1 Signed certificate of attendance

7.1.2 Participant report (direct link from Erasmus+)

- 7.2 The staff must attach the allocation letter to their claim for reimbursement of travel expenses in DFØ.
- 7.3 Staff are encouraged to promote staff mobility and might be asked to attend a digital information meeting to share their experiences
- 7.4 The Erasmus+ grants are transferred from the International Office directly to the Faculty/Unit no later than 3 weeks after the mobility window for the respective call for application has ended
- 7.5 In any case that the required documentation is not completed or handed in, in due time, Erasmus+ grants are not allocated.

The process is proposed in the following flow chart:



A flow chart will be published online for all staff to have insight into to the process of Erasmus+ staff mobility.

The following qualification criteria is proposed for *all* Erasmus+ staff mobilities:

Nord University qualification criteria:

- Days of mobility: minimum 2 days, maximum 5 days. In addition, up to two days of travel where necessary
- The mobility contributes to increased number of student mobility
- The mobility contributes to increased competence within the employee's area of responsibility
- The mobility contributes to increased multicultural competency and improved language skills at individual level
- The mobility contributes to inspiration for, and insight into, the writing of externally funded education and research projects

*Erasmus+ qualification criteria:***Staff mobility for training (STT)**

No requirement of a formalized agreement between Nord University and the host institution. The mobility can be to an education institution, a company or any other type of organization.

Activities that is not supported: participation at conferences, research collaboration or to establish new agreements.

Open for all staff, both academic and technical administrative staff.

Staff mobility for teaching (STA)

The host institution needs to be one of Nord University's formalized Erasmus+ partners.

Requirement of a minimum of 8 hours of teaching per week. Students, at all levels (BA, MA, PhD) is the required target group.

Open for all academic staff

Drøfting

Members are asked to comment on the proposed routine in the committee meeting.

Arkivsak-dok.	22/00057-100
Saksansvarlig	Levi Gårseth-Nesbakk
Saksbehandler	Ida Charlotte Jakobsen

ERASMUS+ STAFF MOBILITY: STATUS APPLICATIONS JANUARY 2023

Forslag til vedtak:

The International Committee makes note of the orientation

Sammendrag

20th of January was the application deadline for this year's first call for applications for Erasmus+ staff mobility.

The call prioritized the following:

- Mobility to a SEA-EU partner institution
- Mobility that contributes to (increased) student mobility (with a SEA-EU partner)
- Mobility that contributes to increased competency for work packages in SEA-EU related to the employee's area of responsibility
- Mobility that contributes to increased intercultural competency and improved language skills at the individual level

Additional criteria:

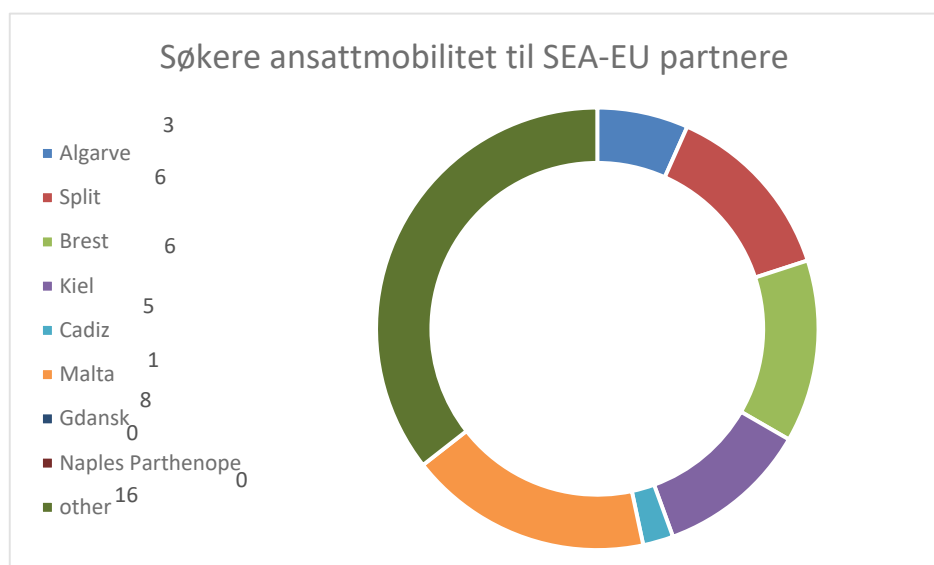
- Length of stay: 2-5 days, plus up to two travel days where relevant
- Applicants must fill out details of planned activities during mobility in relevant mobility agreement
- Period of travel: from 6th of March 2023 until 15th of September 2023

Saksframstilling

Erasmus+ staff mobility is an important strategic tool to increase and improve the quality of internationalization in education at Nord University. It is an opportunity that Nord University should utilize to a larger extent than before, and therefore the International Office put effort into promotion and information about Erasmus+ staff mobility prior to the deadline 20th of January.

This gave results;

45 applications from all faculties and administration. 65% of the applications was for a mobility to one of the partners in SEA-EU.



The number of applications is more than the number of mobilities our current budget allows for, which creates competition for funds. This urges staff to plan for mobilities that are strategic relevant and of high quality, and it gives ground for Nord University to apply for more funding for Erasmus+ staff mobility from HK-dir.

Arkivsak-dok.	22/00057-105
Saksansvarlig	Klikk her for å skrive inn tekst.
Saksbehandler	Kai-Martin Johnsen

APPLICATION NUMBERS STUDY AND PLACEMENTS ABROAD

Forslag til vedtak:

Skriv inn forslag til vedtak.
International Committee takes notice of the orientation.

Sammendrag

January 20th 2023 was application deadline for Studies and Placements Abroad 2023-24

Saksframstilling

The total number of students applying for a semester or a placement period abroad is 225. 133 students have applied for studies abroad, most of them to Erasmus institutions, and 53 of them are men.

The Faculties are processing the applications, and the final numbers are not ready yet.

The nursing students apply for spring 24 and autumn 24, and the students may apply for both spring and fall semester

The number of students applying for studies or placements abroad:

Study Abroad	Total 133		
FSV	43		
FSH	15		
FLU	38		
FBA	9		
HHN	28		
Men	53		
Women	80		
Erasmus+	85		
north2north	6		
Bilateral (exchange/study abroad)	42		
Countries		USA	13
		Australia	19
		Canada	10
		Europe	85

Placement/Internship	12		
FSV	3		
FSH	3		
FLU	1		
FBA			
HHN	5		
Campus		Stokmarknes	1
		Namsos	2
		Bodø	9

Nursing Spring/Fall 2024	63		
FSH	63		
Campus		Mo i Rana	2
		Namsos	13
		Bodø	18
		Levanger	28
		Stokmarknes	2
Semester		Spring 24	52
		Fall 24	49
Destinations		Alicante, Spain	
		Ersta Stockholm, Sweden	
		Grønlands universitet, Greenland	
		Haifa, Israel	
		San Raffaele, Italy	
		Swansea University, Wales	
Extra Application Round		Augustana University Fall 2023	15

Next application deadline is September 1st for Spring 2024.

Placement students at the Faculty of Social Sciences apply June 1st for Spring 2024.

Arkivsak-dok.	22/00057-101
Saksansvarlig	Levi Gårseth-Nesbakk
Saksbehandler	Ida Charlotte Jakobsen

WORKING GROUP: RANKING CRITERIA INCOMING AND OUTGOING STUDENT MOBILITY

Forslag til vedtak:

The International Committee makes note of the orientation

Sammendrag

Several of Nord University's exchange agreements are limited in terms of number of students per agreement. Some exchange agreements can be used by several faculties and by several study programs. For incoming exchange, the semester packages have a limited number of spots available. In light of this, the faculties and the International Office have identified a need to establish institutional ranking criteria, which can guide the prioritizing of students on both incoming and outgoing student mobility.

A note of this was sent to all faculties in order to establish a working group, with the following objectives:

- Gather information on existing ranking criteria and routines for selection of students
- Develop ranking criteria for outgoing and incoming student mobility
- Develop necessary routine description
- Contribute to finalizing a Rectors decision on the ranking criteria

Saksframstilling

3/5 faculties are participating in the working group together with members from the International Office.

The working group consist of:

Sandra Wiik (HHN)

Stian Hiis Bergh (FSV)

Kristin Gulstad Aaknes (FLU)

Kai Martin Johnsen (Efl)

Mari Vang Johansen (Efl)

Ida Charlotte Jakobsen (Efl)

An orientation of the work so far will be given in the committee meeting.

Drøfting

Members are encouraged to participate in a discussion on this after the orientation is given, to give inputs that might be important for the working group to consider.

Arkivsak-dok.	22/00057-98
Saksansvarlig	Levi Gårseth-Nesbakk
Saksbehandler	Mari Anna Brønseth Friedrich

IMPLEMENTING TUITION FEES

Forslag til vedtak:

The International committee take note of the orientation

Bakgrunn

The Norwegian government has proposed the introduction of tuition fees for students from countries outside the EU/EEA/EFTA, beginning in the 2023 fall semester. This does not apply to exchange students from partner universities, or to students from the EU/EEA/EFTA. Even though the proposal is not yet implemented in legislation, Nord University has started the work on setting the rates for tuition fees and build infrastructure to implement tuition fees from Autumn 2023.

Saksframstilling

Per Arne Skjevik, Head of Finance and Analysis at the Department of Finance and Human Resources and Director of Academic Affairs Anne Ringen Pedersen will give a brief presentation on the ongoing work on setting the rates for the tuition fees. They will also say something about how this will effect different study programs at Nord, and how it will be implemented at the University.

Arkivsak-dok.	22/00057-93
Saksansvarlig	Levi Gårseth-Nesbakk
Saksbehandler	Mari Anna Brønseth Friedrich

SEA-EU STATUS REPORT MEETING 1/23

Forslag til vedtak:

The international committee takes note of the information and presentation on the SEA-EU

Bakgrunn:

SEA-EU is a European university alliance that aims to strengthen cooperation in education and research across national borders in Europe. Nord University officially joined the alliance in the beginning of 2023. The SEA-EU gives Nord University a unique possibility to establish collaboration with relevant partners within research, innovation, education and other areas that contribute to development for the university and our subject areas.

Relevant information and a status report on the SEA-EU projects will be given at all meetings in the International Committee in the years to come.

Saksbehandling:

- Since the last meeting in December Nord University has hired a project manager for the SEA-EU named Tove Holm. In addition to this there has been establish a landing site at Nord.no for updated information on the possibilities in the SEA-EU alliance.
- On the 17th of January all campuses marked the joining of the alliance with cake and a speech from Rector Hanne Solheim Hansen.
- On the 1st of February AFU published a call for application for funding of new research and education projects with allocated funds from the SEA-EU. The deadline for applications is February 20th. You can read more about this on iNord: <https://norduniversitet.sharepoint.com/Aktuelt/Nyheter/Sider/Slik-far-du-ny-og-nyttig-kompetanse-og-internasjonalt-erfaring.aspx>
- In week 6 (6. – 10. February) a delegation from Nord University will take part in the official kick-off for the new phase of the alliance at the University of Cadiz. The project manager for the SEA-EU Tove Holm, Prorector for Education Levi Gårseth-Nesbakk and student Anna- Viktoria Bjørsvik are some of the delegation that will travel to Cadiz. A brief summary of this visit will be given in the meeting.
- In March Nord University will be hosting a partner visit from the University of Cádiz. The SEA-EU group is responsible for coordinating the visit.

Arkivsak-dok.	22/00057-106
Saksansvarlig	Levi Gårseth- Nesbakk
Saksbehandler	Ida Charlotte Jakobsen

REVISION OF MANDATE AND CONSTITUTION OF THE INTERNATIONAL COMMITTEE

Forslag til vedtak:

The international committee makes note of the orientation

Sammendrag

The secretariat of the International Committee, the Director of Academic and Student Affairs, and Prorektor Education have had meetings to evaluate the International Committee and discuss how we can strengthen the activity within the committee and what it is supposed to deliver on.

As a result of this, we will revise the existing mandate and discuss how the composition of members in the committee should be constituted.

This work will start spring, and the committee will together revise the existing mandate. The International Committee shall draft a proposal for a new mandate and constitution by the end of spring semester 2023, and the Committee will operate under a new mandate from autumn 2023.

Saksframstilling

The Secretariat have, together with Prorektor Education Levi Gårseth-Nesbakk and Director of Academic and Student Affairs Anne Ringen proposed the following new mandate:

1. The International Committee is an advisory body for Nord University's management in all matters pertaining to internationalization (in education and research)
2. The International Committee shall establish and implement measures to (contribute to increased quality in education through) increase(d) internationalization at Nord University
3. The International Committee shall develop action plans and report to the university's management on activities that stimulate to the realization of the university's strategic objectives on internationalization
4. The International Committee shall advice Nord University's management on allocation of strategic funding for internationalization
5. The International Committee can make decisions when at least half of the constituted members/deputy members are present

Drøfting

All members are asked to comment on the drafted new mandate in reflection of the existing mandate.

Vedlegg:

Mandat internasjonalt utvalg (nynorsk).

Mandat Internasjonalt utval

Internasjonalt utval (IU) har ein viktig funksjon ved universitetet med å stimulere til aktivitetar knytt til internasjonalt arbeid ved fakulteta/avdelingane og blant studentane.

På kvart møte informerer representantane om gjennomførte, pågåande og framtidige aktivitetar som til saman handlar om sentrale delar av universitetet sitt internasjonale engasjement.

1. Internasjonalt utval er eit rådgivande organ for universitetet si leiing i saker som angår internasjonalisering.
2. Internasjonalt utval skal bidra til å stimulere til aktivitetar knytt til internasjonalt arbeid ved fakulteta/avdelingar, og blant studentane.
3. Internasjonalt utval skal utvikle handlingsplanar og rapportere til leiinga om gjennomførte, pågåande og framtidige aktivitetar som til saman handlar om sentrale delar av universitetet sitt internasjonale engasjement.
4. Internasjonalt utval skal fungere både som pådrivar for internasjonaliseringa av institusjonen, og som informasjonskanal og møtestad for ulike avdelingar, fakultet og studentar.
5. Internasjonalt utval er vedtaksført når meir enn halvparten av medlemmene er til stades og gir si stemme. Dette inneber også varamedlemmer dersom faste tilsette ikkje har høve til å møte.

Internasjonalt utval handterer dei sakene som gjeld internasjonale studium/studentutvekslingar, utvikling av samarbeidsavtaleporteføljen, og fagleg/administrativ kompetansebygging og mobilitet.

Arkivsak-dok.	22/00057-104
Saksansvarlig	Levi Gårseth-Nesbakk
Saksbehandler	Elena Emilova Popova

BLENDED INTENSIVE PROGRAMMES (BIPS) - STATUS REPORT 2022 - 2023

Forslag til vedtak:

The International Committee makes a note of the orientation.

Sammendrag

Nord University is actively implementing Blended Mobility Programmes both as a partner and as a coordinator during 2022 and the spring term of 2023. Routines for implementing a BIP as coordinator have been set up. Together with the faculties and partner universities, the International Office is planning for new BIPs taking place during 2023/2024. The International Office will apply for BIP funding for the 2023/2024 by 23rd of February.

Bakgrunn

Blended mobility is a term describing a course component which is partially offered online and on-site to students and/or staff from institutions abroad. A period of online teaching and collaborative learning is combined with a short-term physical mobility (5-30 days) to the institution offering the course. The Erasmus+ programme provides student and staff grants for the incoming participants in the physical mobility.

Blended Intensive Programmes is a special form of blended mobility through which partner institutions work together and jointly develop and deliver a course in blended mobility format. The physical mobility period takes place at one of the partner universities in the BIP consortium for students from the other partners. Staff from the partner universities can/should be involved in the teaching, both online and on-site. The Erasmus+ programme provides Organisational Support (OS-funding) for the coordinating institution and funding for student and staff mobility grants for the universities sending students and staff on short-term physical mobility.

There are specific requirements for implementing a BIP:

- At least 3 HEIs holding an ECHE in the consortium
- At least 15 incoming participants
- Workload at least 3 ECTS
- Automatic recognition in the students' degree at home

Nord will apply for BIP funding and funding for student and staff grants within the application deadline 23. February. Planned BIP activities during 2023/2024 are currently being mapped. Any department planning a BIP, especially as coordinator, must notify the International Office by February 20th.

Drøfting

Blended mobility has already been offered at Nord for years without the help of Erasmus+: EN313E High North Dialogue and FRI1005 Extreme Environments at FLU are examples of blended mobility courses.

In 2022, Nord was a participating partner in a BIP for the first time. The Social Work department at FSV and Social education department (Vernepleie) at FSH together joined a BIP consortium – Windesheim University of Applied Sciences (the Netherlands), University College Leuven (Belgium) and Centria University of Applied Sciences (Finland). Two BIPs took place with the participation of Nord students and staff. Other BIPs were planned for 2022,

but could not be implemented for various reasons. Several BIPs are planned for 2023 and 2024.

Overview of BIP activities with participation from Nord in 2022 and 2023

Semester	Coordinator	Partners	Faculty at Nord	Academic Area	Status
Spring 2022	Windesheim	Nord UC Leuven Centria UAS	FSV FSH	Social work	Completed
Autumn 2023	UC Leuven	Nord Windesheim Centria UAS	FSV FSH	Social work	Completed
Autumn 2023	Univ. of Cadiz	SEA-EU	FBA	Marine sciences	Completed
Spring 2023	Centria UAS	Nord Windesheim UC Leuven	FSV FSH	Social work	Planned
Spring 2023	IPCA, Portugal	Nord TU Vienna other partners	FSV	Digital games development	Planned
Spring 2023	Nord	Windesheim UCAM, Murcia	FSH	Nursing	Planned
Spring 2023	Windesheim	Nord UCAM	FSH	Nursing	In planning
Autumn 2023	UCAM	Nord Windesheim St. Raffaele, Italia	FSH	Nursing	In planning
Spring 2024	Windesheim	Nord UCAM St. Raffaele	FSH	Nursing	In planning
Spring 2024*	Windesheim	Nord UC Leuven Centria UAS	FSV FSH	Social Work	In planning
Spring 2024*	Nord	Windesheim UC Leuven Centria UAS	FSV FSH	Social work	In planning
2023/2024*	St. Raffaele	Nord UCAM Windesheim	FSH	Nursing	In planning

SEA-EU and blended mobility

So far, Nord has been invited to participate in three BIPs hosted by SEA-EU partners – Brest, Gdansk, Cadiz. We participated in one of them – *Marine Data Literacy* at the University of Cadiz – with one student participant from FBA.

We can expect to continue to receive invitations from all SEA-EU partners during the next four years. Nord can participate as a partner in a BIP in the following ways:

- Send student participants
- Contribute to the teaching, either online or by sending staff to teach during the physical week
- Contribute to the development of the academic contents of the course

Nord can also develop a BIP specifically targeting SEA-EU partners or open up an already existing BIP for participation of students from SEA-EU partners.

The International Office must be informed by 20. February if Nord will coordinate one or several BIPs within the SEA-EU consortium during 2023/2024.

Arkivsak-dok.	22/00057-102
Saksansvarlig	Levi Gårseth-Nesbakk
Saksbehandler	Ida Charlotte Jakobsen

PARTNER VISITS TO NORD MARCH 2023

Forslag til vedtak:

The International Committee makes note of the orientation

Sammendrag

Nord University has two upcoming visits in March; by Institut français de Norvège and University of Cádiz (SEA-EU).

Saksframstilling

Institut français de Norvège is visiting Nord University in week 10 (7-10 March) and University of Cádiz in week 11.

1. The International Office is responsible for coordinating the visit by Institut français de Norvège. They have identified the following priorities for their visit:
 - A meeting with Rector Hanne Solheim Hansen
 - To visit the International Office and meet with the coordinators in charge of outgoing mobilities
 - To meet with the SEA-EU coordinators
 - To meet with Nord University students to hold a presentation about the existing opportunities for them to study in France

Faculty:

- To visit the Faculty of Social Sciences to talk about the internationalization of research and studies
- To visit the Faculty of Nursing and Health Sciences to talk about the internationalization of research and studies
- To visit the Nord University Business School and if possible and desired to organize a meeting with their students
- To visit the Faculty of Bioscience and Aquaculture: algae and microbial biotechnology division + the aquaculture research division: fish microbiome and preventive health
- To meet with the research group Music-related learning processes, and alternatively Music research North

All faculties have been asked to fill out information about their availability, program and participants in a spreadsheet in Teams.

The delegation coming is

1. Rémi Lafaye, Attaché for science and higher education
2. Catherine Petillon, Education attaché
3. Victoria Borgen, Programme officer for education and linguistic cooperation
4. Hélène Goeury, Higher education officer
5. Andréa Poiret, Scientific officer

2. The SEA-EU group is responsible for coordinating the visit from University of Cádiz.

Arkivsak-dok.	22/00057-96
Saksansvarlig	Levi Gårseth-Nesbakk
Saksbehandler	Mari Anna Brønseth Friedrich

INTERNATIONAL WEEK 2023

Forslag til vedtak:

The International committee take note of the orientation.

Bakgrunn

At the meeting in September 2022 there was decided that the international committee establishes a working group who will look into initiatives for increasing internationalization among students and staff. See case: 22/00057-56.

The working group will work towards establishing an international week in October each year which will combine recruitment of student and staff to mobility. The working group will also look into how we can combine our local initiatives with the SEA-EU initiatives like staff weeks and international weeks.

Saksframstilling

The working group has decided that the international week will be held in week 43: 23. – 27. October 2023 physically on the main campuses in Levanger and Bodø. It is yet to decide how this will be arranged at the other campuses. It is important for the working group that this event will be established as a yearly event, and will work towards getting good routines in place for this to be a reality.

The program is yet to be decided, but will include information about our partner universities, information on mobility for both students and staff, information about the possibilities in the SEA-EU, and other workshops to increase engagement around internationalization at Nord University.

The working group will send out invitations to selected partners to join us at campus (on their own expenses) or digitally. The faculties will be involved in the selection of these partners. The dates for this international week will be made available for all students and staff by the end of February.

The working group will initiate cooperation with the SEA-EU project manager as soon as possible.

Drøfting

We ask all members of the international committee to comment on the tentative program for international week 2023 and make note of the date.

Arkivsak-dok.	22/00057-103
Saksansvarlig	Levi Gårseth-Nesbakk
Saksbehandler	Ida Charlotte Jakobsen

BUDGET 2023

Forslag til vedtak:

The International Committee makes note of the orientation

Sammendrag

The International Committees budget for 2023 as it is proposed. The budget is however not yet approved by the University Board.

Saksframstilling

The budget for 2023 is 271.000 NOK.

The budget includes

- Payment to student assistants
- Payment to student representatives to set rate for committee meetings
- Costs related to students' travel to physical meetings
- Annual membership fees (uArctic and SANORD)
- Institutional support to International Student Union (ISU). The set amount is to be divided between a branch in Bodø and in Levanger.
- Costs related to catering in physical meetings

Konto	Konto (T)	Prosjekt	Arbordre	Arbordre (T)	Beløp	Budsjett	Avvik budsjett
5106	Engasjert personale/ekstrahjelp	122400	122400-100	Internasjonalt utvalg	0,00	10 000,00	10 000,00
23	Lønn variabel		122400-100	Internasjonalt utvalg	0,00	10 000,00	10 000,00
5301	Honorar styrer, råd og utvalg	122400	122400-100	Internasjonalt utvalg	0,00	40 000,00	40 000,00
24	Andre godtgjørelser		122400-100	Internasjonalt utvalg	0,00	40 000,00	40 000,00
5401	Arbeidsgiveravgift av innberettet lønn, honorarer og gruppelev	122400	122400-100	Internasjonalt utvalg	0,00	4 000,00	4 000,00
26	Arbeidsgiveravgift og pensjonspremie		122400-100	Internasjonalt utvalg	0,00	4 000,00	4 000,00
2	Lønnskostnader		122400-100	Internasjonalt utvalg	0,00	54 000,00	54 000,00
7191	Reisekostnad studenter	122400	122400-100	Internasjonalt utvalg	0,00	10 000,00	10 000,00
37	Reisekostnader		122400-100	Internasjonalt utvalg	0,00	10 000,00	10 000,00
6862	Møtekostnader	122400	122400-100	Internasjonalt utvalg	0,00	7 000,00	7 000,00
7401	Kontingent	122400	122400-100	Internasjonalt utvalg	0,00	80 000,00	80 000,00
7414	Tilskudd studentorganisasjoner	122400	122400-100	Internasjonalt utvalg	0,00	120 000,00	120 000,00
38	Øvrige driftskostnader		122400-100	Internasjonalt utvalg	0,00	207 000,00	207 000,00
3	Drift og investering		122400-100	Internasjonalt utvalg	0,00	217 000,00	217 000,00
					0,00	271 000,00	271 000,00

The Committee Secretary will take over the responsibility of the committee's budget from the Head of International office.

Drøfting

ISU Bodø are asked to comment on the process of establishing ISU in Levanger and the division of budget sum.

Arkivsak-dok.	22/00057-94
Saksansvarlig	Levi Gårseth-Nesbakk
Saksbehandler	Mari Anna Brønseth Friedrich

PROTOCOLS FROM THE LOCAL INTERNATIONAL COMMITTEES, MEETING 1/23

Forslag til vedtak:

The international committee takes note of the protocols from the local international committees at faculty

Saksframstilling

All faculties are asked to present the key elements from their protocol in the meeting.
All members of the committee are encouraged to ask questions or comment on the protocols.

Bakgrunn

As a part of the information flow between the central International Committee and the local committees at faculty, the secretaries of the local committees are asked to forward protocols to the secretaries of the central International Committee. A mutual update and sharing of international will help the International Committee to better find its format and to seek a better division of work internally.

Vedlegg:

Referat IU FSV 10.01.23



Referat - Internasjonalt utvalg ved FSV 10.01.23

Tidspunkt: Kl. 12:00 – 13:45

Sted: Teams

Deltakere:

Elisabet Ljunggren, Anne Wally Ryan, Cordula Karich, Ole Christian Tidemann, Saara Isosomppi, Annelin Seppola, Tor Gustav Sigeman, Stian Hiis Bergh (Sekretær)

	Saksfremlegg	Ansv.
01/23	Godkjenning av saksliste og innkalling	
02/23	Godkjenning av referat Referat 200922 Forslag til vedtak: Godkjent Referat 131212 Forslag til vedtak: Godkjent Liste over deltakere, forfall og møtedato skal fremkomme i referatet.	
03/23	Drøftings- og innstillingssak: Forskningsopphold for fast ansatte: Kriterier for tildeling av midler til forskningsopphold for ansatte ved Fakultet for Samfunnsvitenskap Vedtak: Kriterier for tildeling av midler til fast ansatte ved FSV 1. Midlene er fortrinnsvis forbeholdt ansatte som ikke har NFR-prosjekt eller andre eksternt finansierte prosjekt, og som derigjennom har mulighet å få finansiert oppholdet sitt med andre midler. 2. Det skal foreligge en invitasjon fra vertsinstitusjon og en plan for oppholdet 3. Med forskningsopphold menes opphold med varighet fra fem uker og opptil ett år.	Elisabet Carine Ljunggren
04/23	Beslutningssak: Økonomi: Hvilke av studentenes utgifter i sammenheng med praksis utveksling skal FSV dekke? Vedtak:	Elisabet Carine Ljunggren



	For studenter som skal ha praksis i utlandet, i henholdsvis Madagaskar, India og Thailand, dekkes inntil 3000,- for dokumenterte utgifter til vaksiner.	
05/23	<p>Drøftingssak: Engelske emner ved FSV</p> <p>Det arbeides med å få til flere engelske emner på de fleste studieprogrammene, tilpasset utvekslingsvinduet. I reakkrediteringsarbeidet er dette et viktig punkt. I dag har FSV et utvalg av emner som tilbys på engelsk, men emnene er ikke tilpasset alle studieprogrammene. I tillegg er en del av de engelske emnene nettbasert, noe som skaper utfordringer med oppholdstillatelse. Internasjonal koordinator skal lage en fullstendig oversikt over emnene som FSV tilbyr på engelsk.</p> <p>Det er også et ønske om at dekan eller internasjonal koordinator deltar i UU og orienterer om internasjonaliseringsarbeidet og holder seg oppdatert på om det jobbes med å lage emner som kan tilbys på engelsk. Vi vil også oppfordre alle forelesere til å benytte seg av sitt internasjonale nettverk og invitere gjesteforelesere til Nord. Dekan vil også ta dette opp i sitt månedlige orienteringsmøte med alle ansatte.</p> <p>Det ble også diskutert hvordan man kan best mulig ivareta innvekslingsstudenter, både faglig og sosialt.</p>	Anne Wally Ryan
06/23	<p>Innstillingssak: Søknader for PhD internasjonalisering</p> <p>A. Søknader: Jowan A Mohammed</p> <p>IU har vurdert at det i løpet av oppholdet skal innhentes data. I retningslinjene for tildeling av mobilitetsstipend skal det ikke dekkes utgifter til datainnsamling. Det søkes opprinnelig om 5 måneders opphold, men IU vurderer at det avkortes med en måned grunnet datainnsamling.</p> <p>IU vedtar å tilrå dekan at det innvilges inntil 90 000,- til fire måneders opphold (4x20 000,-) og opp til 10 000,- i reisekostnader</p> <p>B. Virginija Popovaite</p> <p>IU vedtar å tilrå dekan at det innvilges 40 000,- og inntil 7000,- for reisekostnader.</p>	Elisabet Carine Ljunggren
07/23	<p>Beslutningssak: Budsjett IU Ledergruppen på FSV har tildelt kr. 900 000 til IU.</p> <p>Vedtak:</p>	Elisabet Carine Ljunggren



	Kr. 500 000,- settes av til mobilitetsstipend for PhD studenter. De resterende midler brukes i hht liste i sak 28/22	
08/23	Eventuelt Gjesteforskere – Colorado Det var kommet en forespørsel om å dekke reisekostnader for gjesteforskere fra Cambridge og Colorado. Pro-dekan for utdanning tar dette videre og fremskaffer mer informasjon om formålet med besøket.	Anne Wally Ryan
09/23	Orienteringssaker A. Sentralt IU-møte 02.12.22 B. Informasjonsflyt fra IU til ansatte Det kommer jevnlig invitasjoner til internasjonal koordinator til å søke Scholar in residence, stipender m.m. Hvordan skal man få orientert om slike henvendelser, og få informasjon ut til de ansatte på fakultetet.	Ole Christian Tidemann

Arkivsak-dok.	22/00057-95
Saksansvarlig	Levi Gårseth- Nesbakk
Saksbehandler	Mari Anna Brønseth Friedrich

UPDATES AND REPORTS ON INTERNATIONALIZATION FROM STUDENTS AND FACULTY

Forslag til vedtak:

The international committee take note of the orientation from the students and the faculties.

Bakgrunn

All members in the committee are asked to inform the committee about ongoing work related to internationalization at Nord University. A mutual update and sharing of information will help the committee find inspiration, to better find its format and to seek a better division of work across the University.